

Lynnville City Council Meeting Minutes

July 13, 2026 – 5:30 p.m.

Lynnville City Hall

Mayor Kelly Bryan called the meeting to order at 5:30 p.m.

1. ROLL CALL:

Council Members Present: Jack Hill, Bailey Tompkins (joined at 6:00 p.m.), Curt Routier, Garrett DeHoedt

Council Members Absent: Tanis Comegys

Interim City Clerk: Kim Harsselaar

Guests: Faye Brand, Jim Clingman, Gina, McElroy, Derrick Terpstra, Randy Van Kooten, Jay Martin, Heather Riedlinger, Jillian Stedillie, Crystal Montgomery, and Curt Braaksma

2. AGENDA: Motion made by Hill and seconded by Routier to approve the Agenda. All ayes, Motion Carried.

3. PUBLIC INPUT: None

4. DISTRIBUTE CITY AND PAYROLL CLAIMS

5. MINUTES OF PRIOR MEETINGS: Motion made by Hill, seconded by Routier, to approve meeting minutes: June 8, 2026, Special June 29, 2026, and Special July 9, 2026. All ayes, Motion Carried.

6. OLD BUSINESS:

- a. **ENGINEER RESEARCH:** Harsselaar distributed four Engineering firms for council review. No decision made.
- b. **GARDEN & ASSOCIATES CONTRACT:** No signed contract with Garden & Associates in the past.
- c. **DREDGE LAGOON CONTRACTORS:** Harsselaar distributed two contractors for council review. No decision made.
- d. **STREET REPAIRS:** InRoads Paving has completed two of the three projects: Main Street and Woodland/Diamond Trail. Harsselaar stated there is not enough money in the Road Use fund for the two completed projects. LOST fund can be used; however, was this fund designated for other use? The council advised clerk to use LOST fund. Discussed possibility of delaying the ballpark parking lot. Motion made by Routier, seconded by Hill, to use LOST fund for the two completed projects - \$88,463. All ayes, Motion Carried.

TO DO: Mayor Bryan will contact Doug Doud at InRoads to discuss money owed on the ballpark parking lot project to date and possibly delaying. Kelly will also ask Doug if the gravel pile at the city dump is no longer needed by InRoads. If so, the city has paid for it and Randy Van Kooten will use it to level the city dump area.

- e. **WATER TOWER UPDATE:** We cannot remove the water tower due to lack of water pressure and dangerous situation for fires in town. Routier reported he is in contact with contractor.

TO DO: Add follow up to August 10, 2026, Agenda.

- f. **FIRE STATION LIGHTING BID:** Council asked for additional bids for the lights at the Fire Station.

TO DO: Harsselaar will place notice in Hometown Press. Add to August 10, 2026, City Council Meeting Agenda.

- g. **ALLIANT ENERGY INSPECTION:** Tompkins has been in contact with Terpstra PHC. Derrick Terpstra reported no violations at the city hall building.
- h. **FOOD TRUCKS:** Tompkins and Harsselaar presented rough draft of Business Permit (Peddler's, Solicitors, Transient Merchants-Food Trucks). One Day Permit increased to \$10 from \$5.

TO DO: Tompkins and Harsselaar will add Location to form and create Ordinance. Add to August 10, 2026, City Council Meeting Agenda.

- i. **NEW HOMEOWNER INCENTIVE:** In June 2014, the Lynnville City Council gave new homeowners \$1500 incentive – there was no clear indication this was for a new dwelling with no previous utility services or existing dwelling with utility services in place.

TO DO: Harsselaar will research further. Add to August 10, 2026, City Council Meeting Agenda.

- j. **CITY HALL JANITOR:** The City Council offered the Janitor position to Jordyn Johnson and she accepted – effective July 9, 2026 – at a rate of \$16 per hour.

- k. **CITY MAINTENANCE DIRECTOR:** Interviews continue on July 16, 2026, in Closed Session.

- l. **EMC WORK COMP UPDATE AND REVIEW LIST OF DRIVES:** Harsselaar confirmed with Nathan Russell that volunteers doing work for the city do not qualify for Workers Compensation coverage. Reviewed list of drivers and Harsselaar will work with Russell to update.

7. NEW BUSINESS:

- a. **SERVICE CONTRACTS (Derrick Terpstra):** Terpstra offered to waive service call fee if the city would offer a yearly service contract to him. Currently, Terpstra Plumbing, Heating, and Cooling repairs broken curb stops in town (he stated the homeowner pays for the labor and the city pays for the parts).

TO DO: Harsselaar will research yearly Service Agreements, along with dollar thresholds for local contractors. Add to August 10, 2026, City Council Meeting Agenda.

- b. **LIBRARY JANITOR RESIGNATION:** Motion made by Routier, seconded by Hill, to accept Pat Norman's resignation as library janitor. All ayes, Motion Carried.

Motion made by Routier, seconded by Hill, to approve Jordyn Johnson to clean the library. All ayes, Motion Carried.

- c. **LIBRARY BOARD:** Jim Clingman reported Janice Roorda has retired from the library board. Motion made by Tompkins, seconded by Routier, to designate Colleen Slaymaker as new member of the library board. All ayes, Motion Carried. A new member for the board will be needed to replace Rita Carlson next year. Kayla Bergmann found ADA violations and a doorbell will be installed to alert staff for those who need handicap entry. Humidity in the library has resulted in mold. Terpstra PHC will be contacted. Working on the 2026-2027 library budget. The Friends of the Library will be reduced to \$2,000 next year (from \$4,000 this year). Bids are currently being received to paint the library interior. Ceiling light bulbs will be purchased and replaced.

TO DO: Tompkins and Harsselaar will verify sales tax exemption for library purchases.

- d. **WOODLAND CEMETERY/OLD SETTLERS:**

- **Board/By-Laws:** Motion made by Hill, seconded by Tompkins, to disband the Woodland Cemetery board. All ayes, Motion Carried. The city has been and will continue maintaining all lawn care and designation of burial plots.
- **Board Resignation:** Motion made by Tompkins, seconded by Hill, to approve Dale Flander's resignation from the Woodland Cemetery board effective July 1, 2026. All ayes, Motion Carried.
- **TREE DAMAGE ON 07/03/2026:** A large tree fell at Old Settler's grounds on July 3, 2026. DeHoedt offered to haul the tree to the city dump and Randy Van Kooten will ask Brad Rozendaal to grind up the material at the city dump.
- **GRADE DRIVEWAY AND DUST CONTROL FOR SMOKE ON THE WATER:** Motion made by DeHoedt, seconded by Hill, for Routier to grade all driveways, and Gina McElroy confirmed the Lynnville Fire Department will water down the driveways for dust control prior to this year's Smoke on the Water event. All ayes, Motion Carried.

- e. **PREPARE FOR 08/10/2026 VISIT WITH JAMEY ROBINSON (FEMA):** Council discussed several items to review with Jamey Robinson at the next city council meeting.

TO DO: Harsselaar will send the following list to Jamey:

- Advantage of raising lagoon vs. dredging
- Extension for FEMA funds to be used
- E&O against Garden & Associates for mathematical error
- Was FEMA money used to repair/replace any sewer systems on private properties in the town?
- Preference for city engineer
- Preference for lagoon dredging contractor and costs associated
- Preference to fix remaining pipe to lagoon and costs associated

- f. **DAY CARE ROOF DAMAGE IN STORAGE GARAGE 07/03/2026:** Jake McElroy capped the damaged roof to make watertight for now.

TO DO: Lynnville Construction will submit bid to repair the damaged roof area at the August 10, 2026, City Council meeting.

- g. **REVIEW 3-1.0103 MAINTENANCE STANDARDS:** The current ordinance states grass/weeds over 12" are considered in violation of the ordinance. Further discussion in Closed Session.

- h. **BALLPARK PLAYGROUND EQUIPMENT:** The playground equipment at the ballpark is in replacement/repair.

TO DO: Tompkins will research grants for new equipment. Faye Brand stated the broken equipment (whale) was purchased by the Lynnville Chamber and she will research warranties. Brand also stated the Lynnville Chamber of Commerce committee is no longer active. Add follow up to the August 10, 2026, Agenda.

- i. **CITY OFFICE CLOSED 07/20/2026:** The City Office will be closed on Monday, July 20, 2026.

8. **MONTHLY CITY AND PAYROLL CLAIMS:** Motion made by Tompkins, seconded by Hill, to pay the following claims. All ayes, Motion carried.

Claims:

Alliant Energy	Electric	\$1,622.64
Badger Meter	Meter Charges	\$23.64
Card Services-0990	Charged to Total Choice (Utility Mailing and Postage)	\$207.16
Card Services-3966	Follett and Postage Stamps for City	\$1,153.68
Card Services-6825	Demco Library Books	\$984.12
ClerkBooks, Inc.	Monthly Software and Transaction Fees	\$124.40
Curt Routier	Contract Labor - May and June	\$176.00
Forbes	Copy Machine Contract Statement	\$19.15
Heslinga Law Firm	Review of City Code-Peddler definition	\$40.00

Hickenbottom, Inc.	Water Leak at 4th and East Street	\$108.18
Hometown Press	Publishing and Printing	\$409.27
IA Dept of Revenue	Water Excise Tax	\$379.86
IA Reg Utilities Assoc	Water	\$2,300.00
InRoads Paving, LLC	Street Repairs: Main St and Woodland/Diamond Trail	\$88,463.00
Iowa League of Cities	Member Dues 07/01/2026-06/30/2027	\$502.00
Jack Hill	Contract Labor - May and June	\$156.00
Jasper County Sheriff	FY2026-2027 Contract	\$3,180.00
Jay Martin	Contract Labor - May and June	\$416.00
Jeremy Behun	Invoice #4 - 06/08-07/12/26 and MOR	\$1,800.00
Kayla Bergman	Mileage reimbursement	\$40.60
Key Coop	Fire Dept: Propane	\$25.25
Lynnville Telephone	Library	\$76.58
Lynnville Telephone	Fire Station	\$19.91
Lynnville Telephone	City Hall	\$56.25
Microbac Laboratories	Water Testing	\$123.25
Midwest Sanitation	Garbage	\$3,784.00
Pat Norman	Library Cleaning: 4 Hrs @ 15.81	\$63.24
Rozendaal Services	Weed eating at Woodland Cemetery	\$240.00
Sully Construction	Equipment and Labor @ 4th & East	\$2,125.00
Sully Rural Ambulance	Services	\$620.00
Terpstra PHC	Leak in Meter pit and Meter pedestal	\$1,184.80
VMT	June 2026 Website Work	\$57.75
Zip In	June 2026 Fuel	\$85.82

June, 2026	Receipts	Disbursements
General Fund	1,616.73	31,076.33
Hotel/Motel	0.00	0.00
Garbage	4,114.76	3,784.00
Library	7,780.00	3,498.26
LOST	3,313.27	0.00
Road Use	3,7871.94	1,963.93
Water	6,311.38	2,779.33
Sewer	6,346.00	31,631.58

9. **CLOSED SESSION:** Hill made motion at 7:35 p.m., seconded by Tompkins, to enter closed session. All ayes, Motion Carried.

10. REVIEW DELINQUENT UTILITY PAYMENTS, MOWING VIOLATIONS, AND IOWA CODE SECTION 21.5 LITIGATION STRATEGY:

A notice will be placed in the Hometown Press stating that all Lynnville City utility must be paid on time. If homeowners cannot make timely payments, contact the Lynnville City Clerk for a payment schedule. Utility payments will include the current month, the payment schedule, and a \$10 late fee for each month until the bill is paid in full. For convenience, monthly city utility bills can be paid via ACH.

A notice will be placed in the Hometown Press stating that all Lynnville properties must maintain their lots, clear noxious weeds, etc.

The Council will monitor litigation strategy.

11. CONCLUDE CLOSED SESSION: Motion by DeHoedt, seconded by Hill, to conclude closed session at 8:30 pm. All ayes, Motion Carried.

12. ENTER OPEN SESSION: Motion by DeHoedt, seconded by Tompkins, to conclude closed session at 8:30 pm. All ayes, Motion Carried.

13. ADJOURNMENT: Motion made by DeHoedt, seconded by Tompkins, to adjourn the meeting at 8:31. All ayes, Motion Carried.

Approved/Date_____ Mayor_____

Approved/Date_____ City Clerk_____